UNION HILL WATER ASSOCIATION
5020 236th Ave. NE
REDMOND, WASHINGTON 98053

Board of Trustees Meeting

March 11, 2025

President Al Spencer called the meeting to order at 5:32 pm. Board members Steve Sergev, Jim Kleppe, and Colby Caywood were in attendance. Board member Rick Hardesty was excused. General Manager Teresa Fowlkes was also in attendance.

Minutes of Previous Meeting

The minutes from the February 11, 2025, meeting were reviewed and accepted as amended.

New Agenda Items

Item g – Policy Manual Amendment Record

Member Comments/Requests

Len and Carol Montague.

Manager Report

- Action Items – There have been no further updates on the remaining action items.

- System Pressure Evaluation – A system pressure evaluation took place on February 27th. There were at least 40 hydrants used and only 2 dirty water calls.

- Field Tablets – Reading is to be transitioned away from the handhelds (not supported anymore) to the tablets.

- 238th and NE 70th Culvert – On March 11th a meeting was held with King County and all the affected utilities. During the meeting the County informed all that their part of the project would not happen until July 2027. This will allow the Association to complete our necessary work in 2026 when it was originally budgeted and scheduled.

Discussion

a. Board Elections –
Current President Al Spencer opened nominations for President. Jim Kleppe nominated Al Spencer for the position of Board President. Al Spencer was voted in as Board President unanimously.

Current President Al Spencer called for nominations for Vice President.
Jim Kleppe nominated Colby Caywood for Vice President. Colby Caywood was unanimously voted in for the position of Vice President.

Current President Al Spencer called for nominations for Secretary/Treasurer.
Jim Kleppe nominated Steve Sergev for the position of Secretary/Treasurer.
Steve Sergev was unanimously voted in for the position.

b. Annual Meeting Minutes – Review of minutes. Formal approval will be at the 2026 annual meeting.

c. Chapter 1 – Colby Caywood moved to accept the changes to Chapter 1 of the Policy Manual as presented. Steve Sergev seconded. Approved.

d. Chapter 2 – Further discussion at the April board meeting.

e. Chapter 3 – Steve Sergev moved to accept the changes to Chapter 3 of the Policy Manual as amended. Colby Caywood seconded. Approved.

f. Chapter 4 – Jim Kleppe moved to accept the changes to Chapter 4 of the Policy Manual as amended. Steve Sergev seconded. Approved.

g. Policy Manual Amendment Record – Colby Caywood moved to approve the Policy Manual Amendment record as revised. Jim Kleppe seconded. Approved.

Financial Report

Financial comparisons were sent to the Board for review.

Proposed Discussion Items

There were none.

Action Item Review

Earthquake Preparedness
Superseding Permit

The meeting was adjourned at 6:56 pm.

____________________________ Date ________________________

Steve Sergev Secretary/Treasurer