

UNION HILL WATER ASSOCIATION
5020 236th Ave. NE
REDMOND, WASHINGTON 98053

Board of Trustees Meeting

October 10, 2023

President Al Spencer called the meeting to order at 5:30 pm. Board members Jim Kleppe, Colby Caywood, Steve Sergev and Rick Hardesty were in attendance. General Manager Teresa Fowlkes was also in attendance.

Minutes of Previous Meeting

The minutes from the September 12, 2023, meeting were reviewed and approved as amended.

New Agenda Items

There were none.

Member Comments/Requests

There were none.

Executive Session

5:33 Colby Caywood moved to enter executive session. Steve Sergev seconded.

5:43 Jim Kleppe moved to leave executive session. Rick Hardesty seconded.

Manager Report

- Action Items – There have been no further updates on the action items listed below.
- Customer Issues – Our billing statements show the current read date and the previous read date. This is our software's way of showing the period that is being billed/paid for.
- Building Damage – On September 26th the office was hit by a member whose foot slipped and accidentally hit the accelerator. We have two contractors coming to look at the building during the week of October 9th.
- New Engineer – Transfer of documents and information from Stantec to Rh2 is nearly complete.
- Redmond Road – 106th – Still waiting for the permit. I have added this subject to the Action Item Review.
- New Truck – On October 5 the new truck arrived. The dealer is transferring the truck to the company that will be installing the utility bed.
- Seismic Proposals – Discussion of review process.

Discussion

- a. Policy Manual Chapter 5 – Steve Sergev moved to accept changes to Policy Manual Chapter 5 as amended. Colby Caywood seconded. Approved
- b. Policy Manual Appendix B1 and B2 – Steve Sergev moved to accept changes to Policy Manual Appendix B1 and B2 as amended. Jim Kleppe seconded. Approved
- c. Policy Manual Appendix C and C1 – Steve Sergev moved to accept changes to Policy Manual Appendix C and C1 as amended. Colby Caywood seconded. Approved
- d. Policy Manual Appendix G – Jim Kleppe moved to delete Policy Manual Appendix G. Colby Caywood seconded. Approved.

Financial Report

Financial comparisons were sent to the Board for review.

Old Business

There was none.

New Business

There was none.

Action Item Review

Earthquake Preparedness
Superseding Permit – Dept of Ecology
King County Franchise Agreement
King County Ordinance 18403 (ROW Rent)
Redmond Road – 106th Phase II

The meeting adjourned at 6:54 pm.

Steve Sergev Secretary/Treasurer

Date _____