

UNION HILL WATER ASSOCIATION
5020 236th Ave. NE
REDMOND, WASHINGTON 98053

Board of Trustees Meeting

February 13, 2024

President Al Spencer called the meeting to order at 5:33 pm. Board members, Steve Sergev, Jim Kleppe and Rick Hardesty were in attendance. Board Member Colby Caywood was excused. General Manager Teresa Fowlkes was also in attendance. RH2 principal Doug Shlepp and engineer Marine Behr joined the meeting.

Minutes of Previous Meeting

The minutes from the January 9, 2024, meeting were reviewed and accepted as corrected.

New Agenda Items

Executive Session.

Member Comments/Requests

There were none.

Executive Session

Jim Kleppe moved to go into Executive Session. Rick Hardesty seconded. Approved
Jim Kleppe moved to exit Executive Session. Steve Sergev seconded. Approved

Manager Report

- Action Items – There have been no further updates on the action items listed below.
- MXU Installation – One month out from nearly the entire customer base having radio transmitters installed on their meters. Field staff will then focus on the MXUs, which are aging out.
- Field Tablets – Purchased the second field tablet. Both tablets have been set up with SharePoint. Within two months most forms will be paperless, allowing download directly into account or folder.
- January Weather – Survived freezing weather with no water distribution issues. Two meters froze, multiple members had frozen pipe issues.
- Hydrant Replacement – End of February first of March the next 3 hydrants will be replaced. Currently no hydrants out of service.
- Gunshy Manor – Development down on 196th back into the SEPA process.
- North Reservoir – SCADA upgrade design is complete. Parts are ordered and a cabinet is being built.

Discussion

- a. Seismic Resiliency – Options were discussed with questions answered by Doug Schlepp and Marine Behr. Steve Sergev moved to go ahead with the lower cost option presented in the February 2, 2024 proposal from Rh2. Jim Kleppe seconded. Approved.
- b. Policy Manual Chapter 6 – Steve Sergev moved to approve changes to the policy manual Chapter 6 as amended. Rick Hardesty Seconded. Approved
- c. Annual Meeting – Reviewed presentation for annual meeting.

Financial Report

Financial comparisons were sent to the Board for review.

Old Business

There was none.

New Business

There was none.

Action Item Review

- Earthquake Preparedness
- Superseding Permit – Dept of Ecology
- King County Franchise Agreement
- King County Ordinance 18403 (ROW Rent)
- Redmond Road – 106th Phase II

The meeting was adjourned at 7:02 pm.

Steve Sergev Secretary/Treasurer

Date _____